



REQUIRED BUSINESS INFORMATION

BUSINESS REGISTRATION:

All businesses operating in New Jersey must be registered with the State of New Jersey, this includes an company exhibiting at one our events. Businesses must have a copy of their Certificate of Authority on file with NJMP's Sponsorship Office as well as displayed in their booth. Even if you will not be selling onsite, you will still need to be registered with the State of NJ and have a Business Registration Certificate.

If your business is not yet registered with the State of NJ, you can obtain information on registering by calling (609) 292-9292 or visiting: <http://www.nj.gov/treasury/revenue/gettingregistered.shtml>

SALES TAX:

Each vendor or exhibitor is responsible for collecting and paying the NJ Sales Tax on any items sold onsite. You must place a copy of your Certificate of Authority to Collect Sales Tax on file with NJMP's Sponsorship office before you will be permitted to sell onsite. ***It is important to be aware that there is a 2% tax in addition to the 7% sales tax on some items being sold within New Jersey Motorsports Park***

To obtain a Certificate of Authority to Collect Sales Tax:

https://www.state.nj.us/cgi-bin/treasury/revenue/dcr/reg/sos_dcrnew01_page1.cgi

You can find information on our website on what items are and are not included:

<http://www.state.nj.us/treasury/taxation/pdf/pubs/tb/tb61.pdf>

Instructions on filing can be found at:

http://www.state.nj.us/treasury/taxation/pdf/other_forms/misc/sm100in.pdf

All information on New Jersey taxes can be found at: <http://www.state.nj.us/treasury/taxation/>

INSURANCE:

Any exhibitor or company doing business at NJMP that will involve physical interaction with individuals, will be required to carry specific insurance policies and may include the naming of NJMP as an additionally insured. If your display involves physical activity on the behalf of visitors, please contact us for more details at sponsorship@njmp.com.